

## COMMUNICATION 010 – 2025

**Bogotá D.C., November 19, 2025**

**To:** Validation and Verification Bodies (VVBs)

**Subject:** Responsibilities of VVBs in Responding to Clarification Requests in COLCX Certification Processes

Within the framework of the Initiative Cycle Procedure of the COLCX Program, section 4.10 Issuance of COLCERs, Validation and Verification Bodies (VVBs) are reminded of their obligation to respond promptly to Clarification Requests generated during certification processes.

According to the procedure:

The certification of a mitigation initiative begins with the proponent's formal application, accompanied by the project documentation and the Validation and/or Verification Report and Statement issued by the VVB.

- During the evaluation, the certifying professional or, when applicable, the COLCX Technical Committee may issue Clarification Requests when aspects requiring further detail or explanation are identified, specifying the requirements and necessary actions.
- These requests must be addressed by the proponent or the VVB, as appropriate, within the deadlines defined by COLCX at the time of notification.
- The proponent is responsible for uploading these responses using the corresponding format. Under no circumstances is impersonation of the VVB acceptable; it is strictly prohibited for the proponent to respond on behalf of the VVB.

Timely and complete attention to these requests is an essential requirement for the validation, verification, and certification service to be officially registered under the COLCX Program, ensuring that no delays occur in the issuance of COLCERs.

The COLCX Program reiterates that strict compliance with the established timelines and guidelines strengthens the integrity, credibility, and traceability of certification processes and prevents adverse impacts on the schedule and expected results for proponents of greenhouse gas mitigation initiatives.

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